

Curriculum Vitae Matthew Harvey MA (Hons) Edin

Confident and pro-active graduate with a combination of artistic and technical skills seeking a challenging career in design and web development roles. Invaluable experience gained in web development and design for leading men's lifestyle magazine Front, along with a range of freelance art, design and web projects (portfolio available at www.mattharvey.com).

Computer proficiencies include Photoshop, Dreamweaver, Flash, Final Cut Pro, and Microsoft Office. I also have experience in database development as well as website design using HTML, CSS, Content Management Systems and blogging platforms. I am proficient in the use of Apple Mac and Windows PCs.

Education & Qualifications:

The University of Edinburgh

Aug 2004 to June 2008

MA Japanese (hons) Grade: 2:1, with distinction in spoken Japanese.
Included a year abroad studying in Ritsumeikan University, Kyoto, Japan.

The Billericay School

Sept 1997 to July 2004

A Levels

Art	A	Information Technology	A
Media Studies	B	General Studies	B
Physics	C		

GCSEs

Science (Double)	A*A*	Art & Design	A*
French	A*	English Literature	A*
English Language	A	Media Studies	A
Maths	A	Religious Education	A
Information Technology	B	Graphic Design	B

Interests and positions of responsibility:

A keen artist, I continue to paint and draw, and am a member of a number of online artistic communities.

I enjoy travel and have a great interest in foreign cultures and languages. I am enthusiastic about technology, and create websites, edit videos, and use digital art and desktop publishing software to develop my skills in the IT and design arena.

During university, I gained organisational and leadership experience as the Vice-president and secretary of the Edinburgh University Japanese Society (organising events, day-to-day running, liaison with the Japanese consulate in Scotland to organise joint events). Successful marketing of the Society led to a doubling of membership in the course of one year.

Employment History:

FRONT Magazine

March 2010 – present

3-month internship, working with the web developer. Involves development and maintenance of the website and creation and management of the online shop. Other duties include filming and editing video content, image manipulation with Photoshop and technical support within the office. Also covered the responsibilities of the head of web development during absence. Successes included creating Front's first ever Flash game, which became the most visited section of the website during it's launch month.

The Kings Head

June 2009 – present

Working as a waiter and bartender; involves taking orders, serving food, cleaning, responsibility for dealing with complaints and cash handling.

Romano's Macaroni Grill

**July 2002 – September 2006 &
July 2008 – June 2009**

Working as a waiter throughout college, during university holidays and after graduation. I also had responsibility for training new staff.

Gemini Organization

Summer 2004

Undertook design and computer technology work for Gemini Organization, an independent training company. Designed and created an Access-based database system for Coca-Cola's training and staff assessment programme, which was implemented by Gemini. I was also tasked with the redesign of the Gemini company logo which is now being used.

References

Professor Helen Parker MA (Oxon) Japanese, D Phil (Oxon)

Lecturer in Japanese and director of studies at the University of Edinburgh.

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James Brouard

Head of web development at Front magazine and direct supervisor during web development internship.

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